

**EVENT DATE HOLD REQUEST**  
25 GUESTS OR MORE

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Today's Date: \_\_\_\_\_ Event Date: \_\_\_\_\_ Event Time: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Location (circle one): Encinitas | Carlsbad

Mailing Address \_\_\_\_\_ Event Type: \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Contact Phone \_\_\_\_\_

Email Address: \_\_\_\_\_ Number of Guests: \_\_\_\_\_

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I \_\_\_\_\_, request Hacienda de Vega hold a reservation on the date and for the number of guests above to host my special event. I understand that a **"soft hold" will be placed for a period of 7 days from today's date** to guarantee space for my event and allow me the opportunity to **discuss the details of my event with Hacienda de Vega's events** department.

I understand that my reservation is not confirmed until the details of my event have been decided and a deposit equal to 50% of all negotiated charges and fees are **paid, based on a formal "Event Proposal"** provided by Hacienda de Vega.

I also **acknowledge that if I do not return a signed copy of the "Event Proposal" along with my payment by the expiration of this "soft hold", Hacienda de Vega will release my requested date for general reservations and other potential bookings.**

Signature: \_\_\_\_\_



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